

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

High School Board Room

April 8, 2013

7:30 p.m.

Agenda



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF MARCH 25, 2013

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

**High SchoolMrs. Christine Siegfried
Middle School.....Mr. Nathan Davidson
Intermediate SchoolMrs. Mary Farris
Elementary Schools.....Mr. Samuel Hafner**

B. *Science Textbook Recommendations*

The Administration recommends approval of the new science textbooks recommended for 2013-2014 school year. Textbooks will be on display at the Curriculum and Technology Building for two weeks. Final adoption will be at the April 22, 2013 Board meeting. (V, B)

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

***The Administration recommends approval of the bills to be paid list as of April 8, 2013. (VI, A)**

B. *Preliminary Adoption of 2013-2014 General Fund Budget*

The Administration recommends approval of the 2013-2014 Preliminary Budget with no tax increase: (VI, B)

- **46.05 mills**
- **\$55,599,229 Budget**

VII. SUPPORT SERVICES

A. *Right of Way Agreement*

The Administration recommends approval of the right-of-way agreement submitted by PPL Electric Utilities Corp, 1047 N. Plymouth St., Allentown, PA 18109 for pole relocation in the Living Memorial Park, Coopersburg. This relocation has been approved by the Living Memorial Park Board. (VII, A)

VIII. PERSONNEL

A. *Certificated Staff*1. *Retirement*

The Administration recommends approval of the retirement of the following staff:

Robert Shaffer, Grade 6 Teacher, Joseph P. Liberati Intermediate School, effective last teacher day of 2012-2013 school year. Mr. Shaffer has been an employee of the district for 34 years.

2. *Childrearing Leaves*

*The Administration recommends approval of a second period of childrearing leave for the following staff for the 2013-2014 school year:

Tara Collins, Grade 1 Teacher, Liberty Bell Elementary School

Jessica Gordon, English Teacher, Southern Lehigh High School

3. *Substitute Teachers*

*The Administration recommends approval of the following substitute teachers for the 2012-2013 school year: (VIII, A-3)

Arianne Schnalzer Art K-12

Jamie DeLong Elementary Education K-6

Lauren Cericola Elementary Education K-6, Mid-Level Math 7-9, Mid-Level Science 7-9, Special Education N-12, Mid-Level Citizenship Ed 7-9, Mid-Level English 7-9

B. *Noncertificated Staff*1. *Reassignment*

*The Administration recommends approval of the reassignment of hours for the following staff, effective March 25, 2013 (due to the reassignment of *Mara Lambert* to the position of Substitute Technology Facilitator):

Margaret Treacy, Instructional Assistant, from 3.5 to 7 hours per day

Judith Lynch, Instructional Assistant, from 3 to 6 hours per day

Meghan McGlone, Instructional Assistant, from 3 to 4 hours per day

2. *Termination*

*The Administration recommends approval of the termination of the following positions due to lack of work, effective March 22, 2013:

Donna Reffle, Part-Time Instructional Assistant

Jane Zamichieli, Part-Time Instructional Assistant

3. *Retirements*

The Administration recommends accepting the retirements of the following staff:

Patricia Brown, Instructional Assistant, Hopewell Elementary School, effective June 16, 2013. Ms. Brown has been an employee of the district for 5 ½ years.

Sharon Mitchell, Child Accounting Secretary, Administration Building, effective July 1, 2013. Mrs. Mitchell has been an employee of the district for 34 years.

4. *Substitute Staff*

*The Administration recommends approval of the following substitute staff for the 2012-2013 school year: (VIII, B-4)

Patricia Spitzer, Substitute Cafeteria Worker, at an hourly rate of 9.06

Patricia Spitzer, Substitute Secretary, at an hourly rate of \$14.67

Patricia Spitzer, Substitute Cafeteria Monitor, at an hourly rate of \$9.45

Gina DeNave, Substitute Cafeteria Monitor, at an hourly rate of \$9.45

C. *Extra-Compensatory Positions*

1. *Volunteer Coach*

*The Administration recommends the appointment of the following volunteer coach for the 2012-2013 school year: (VIII, C-1)

Marco Spinosa Baseball

IX. REPORTS

A. Committee Reports

B. Superintendent's Report... Mrs. Christman

X. OLD BUSINESS

A. Second Reading of Revised Policies

The Administration recommends the second and final reading of the following revised policies: (X, A)

**Policy #412 Professional Employees: *Evaluation of Professional Employees*
Policy #218.3 Pupils: *Behavior Support* to be replaced by Policy 113.2 Programs: *Positive Behavior Support for Students with Disabilities***

XI. NEW BUSINESS

A. e-Signature Resolution

The Administration recommends approval of the attached resolution that Mrs. Leah Christman, Superintendent is authorized to use e-signatures for all contracts, agreements, grants and/or licenses with the Pennsylvania Department of Education. (XI, A)

B. Sweet, Stevens, Katz & Williams Reappointment

The Administration recommends approval to reappoint the firm of Sweet, Stevens, Katz and Williams, LLP as special counsel for labor relations and special education matters for the 2013-2014 school year. Rates will remain the same. (XI, B)

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT